301-258-8200 | Sales@PhoenixTS.com | www.PhoenixTS.com

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PHOENIX TS

Sexual Harassment Prevention for Employees

BONUS! Cyber Phoenix Subscription Included: All Phoenix TS students receive complimentary ninety (90) day access to the Cyber Phoenix learning platform, which hosts hundreds of expert asynchronous training courses in Cybersecurity, IT, Soft Skills, and Management and more!

Course Overview

This course is designed to help employees recognize, address, and respond to sexual harassment. This course will teach participants:

- How to recognize and identify different forms of sexual harassment including important terminology, who can be harassers and victims, impact of intimidation and hostile environments, sexual harassment myths and facts, laws concerning sexual harassment, types of sexual harassment, how to recognize sexual harassment, and the impact and costs associated with sexual harassment
- How to address sexual harassment including the steps you can take if you are a target of sexual harassment or the steps you should take if you think you are observing sexual harassment
- How to respond to sexual harassment including how to respond to sexual harassment, how supervisors should respond to sexual harassment, and why it's important to have sexual harassment policies

Schedule

Currently, there are no public classes scheduled. Please contact a Phoenix TS Training Consultant to discuss hosting a private class at 301-258-8200.

Course Outline

Module 1: Understanding sexual harassment

Activity: Sexual harassment terms What is sexual harassment?

- Harassers and victims
- Intimidation
- Hostile environment
- Definitions of sexual harassment and assault
- Activity: Myths and facts
- Activity: Sexual harassment statements

Laws concerning sexual harassment

- Activity: Unacceptable behaviors

Types of sexual harassment

- Sexual harassment vs. sexual assault
- Verbal and nonverbal harassment
- Activity: Recognizing types of sexual harassment

Recognizing and identifying sexual harassment

- Behaviors that are not sexual harassment
- Behaviors that are sexual harassment
- Activity: Recognizing sexual harassment behaviors

Impact and costs associated with sexual harassment

- Activity: Reactions to sexual harassment

Module 2: Addressing sexual harassment

Setting an example

What to do if you are the target

What to do when you observe sexual harassment

Activity: Interpreting behavior What about retaliation

- Retaliation tactics

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Module 3: Responding to sexual harassment

Employee response to sexual harassment

Supervisor response to sexual harassment

Sexual harassment policies

Complaint investigation checklist

Preventing sexual harassment

Activity: Is this sexual harassment?

Activity: Wrap up sexual harassment scenarios Personal action plan

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GSA

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