301-258-8200 | Sales@PhoenixTS.com | www.PhoenixTS.com

View Full Course Details including Latest Schedule Online

PHOENIX TS

Performance Management Training

BONUS! Cyber Phoenix Subscription Included: All Phoenix TS students receive complimentary ninety (90) day access to the Cyber Phoenix learning platform, which hosts hundreds of expert asynchronous training courses in Cybersecurity, IT, Soft Skills, and Management and more!

Course Overview

This Phoenix TS' instructor-led course will help leaders manage for optimum performance within the Federal Workplace.

This training will address:

- How to contribute to motivating work environments
- How to understand the role of goal setting in performance management
- How to use ideal tools to help employees set and achieve goals
- How to apply a three-phase model that will help prepare employees for peak performance

Schedule

Currently, there are no public classes scheduled. Please contact a Phoenix TS Training Consultant to discuss hosting a private class at 301-258-8200.

Course Outline

Getting Started

- Introduction
- Course objectives
- Action plans

The Basics (I)

- What is performance management?
- How Does Performance Management Work?
- Tools
- Case Study I
- Case Study II

The Basics (II)

- Three Phase Process
- Assessments
- Performance Reviews
- Case Study I
- Case Study II

Goal Setting

- SMART Goal Setting
- Specific Goals
- Measurable Goals
- Attainable Goals
- Realistic Goals
- Timely Goals
- Monitoring Results
- Case Study I
- Case Study II

Establishing Performance Goals

- Strategic Planning
- Job Analysis
- Setting Goals
- Motivation
- Case Study I
- Case Study II

PhoenixTS

301-258-8200 | Sales@PhoenixTS.com | www.PhoenixTS.com

360 Degree Feedback

- What is 360 Degree Feedback?
- Vs. Traditional Performance Reviews
- The Components
- Case Study I
- Case Study II

Competency Assessments

- Competency Assessment Defined
- Implementation
- Final Destination
- Case Study I
- Case Study II

Kolb's Learning Cycle

- Experience
- Observation
- Conceptualization
- Experimentation
- Case Study I
- Case Study II

Motivation

- Key Factors
- The Motivation Organization
- Identifying Personal Motivators
- Evaluating and Adapting
- Case Study I
- Case Study II

The Performance Journal

- Record Goals and Accomplishments
- Linking with Your Employees or Managers

- Implementing a Performance Coach
- Keeping Track
- Case Study I
- Case Study II

Creating a Performance Plan

- Goals
- Desired Results
- Prioritization
- Measure
- Evaluation
- Case Study I
- Case Study II

BONUS! Cyber Phoenix Subscription Included: All Phoenix TS students receive complimentary ninety (90) day access to the Cyber Phoenix learning platform, which hosts hundreds of expert asynchronous training courses in Cybersecurity, IT, Soft Skills, and Management and more!

Phoenix TS is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints re-garding registered sponsors may be submitted to the National Registry of CPE Sponsors through its web site: www.nasbaregistry.org

Starting at **$1,095**

[redacted]

301-258-8200 | Sales@PhoenixTS.com | www.PhoenixTS.com

ATTENTION

For GSA pricing or Contractor quotes call
301-258-8200 – Option 2.

GSA

Price Match Guarantee

We'll match any competitor's price quote. Call us at 240-667-7757.

Included in this **Performance Management Training**

- 1 days instructor-led training
- Performance Management Training training book
- Notepad, pen and highlighter
- Variety of bagels, fruits, doughnuts and cereal available at the start of class*
- Tea, coffee and soda available throughout the day*
- Freshly baked cookies every afternoon*