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MICROSOFT

MS SharePoint Level 3

BONUS! Cyber Phoenix Subscription Included: All Phoenix TS students receive complimentary ninety (90) day access to the Cyber Phoenix learning platform, which hosts hundreds of expert asynchronous training courses in Cybersecurity, IT, Soft Skills, and Management and more!

Course Overview

Phoenix TS' 1-day Share Pont Level 3 course covers more advanced features of Share Point such as collection administration, from planning to reporting. The class begins with a lesson on planning a site or site collection, moves into permissions, through customization of content types, through general site features and site administration tools.

Course Objectives

At the completion of this course, participants will have experience:

- Creating and Configuring Site Collections
- Configuring Top-Level Sites
- Configuring Site Collection Metadata
- Archiving and Compliance
- Creating Workflows
- Implementing and Configuring Search

Program Level

Advanced

Training Delivery Methods

Group Live

Duration

1 Days / 8 hours Training

CPE credits

6 NASBA CPE Credits

Field of Study

Information Technology

Advanced Prep

N/A

Course Registration

Candidates can choose to register for the course by via any of the below methods:

- Email: Sales@phoenixts.com
- Phone: 301-582-8200
- Website: www.phoenixts.com

Upon registration completion candidates are sent an automated course registration email that includes attachments with specific information on the class and location as well as pre-course study and test preparation material approved by the course vendor. The text of the email contains a registration confirmation as well as the location, date, time and contact person of the class. Online enrolment closes three days before course start date. On the first day of class, candidates are provided with instructions to register with the exam provider before the exam date.

Complaint Resolution Policy

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Refunds and Cancellations

To view our complete Refund and Cancellation policy please click here: Refund and Cancellation Policy

Course Outline

Module 1: Creating and Configuring Site Collections

Module 2: Configuring Top Level Sites

Module 3: Configuring Site Collection Metadata

Module 4: Archiving and Compliance

Module 5: Creating Workflows

Module 6: Implementing and Configuring Search

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Starting at **$299**

ATTENTION

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301-258-8200 – Option 2.

GSA

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