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**MICROSOFT**

# **MCSA - Office 365 Boot Camp**

This training prepares students to earn the MCSA certification and for work as either a SaaS or cloud applications administrator with a specialized focus on managing Office 365 business productivity products such as Exchange, SharePoint, and Skype for Business.

## **Course Overview**

This 5-day Microsoft course targets the needs of IT professional who take part in evaluating, planning, deploying, and operating Office 365 services. This course focuses on skills required to set up an Office 365 tenant. It covers:

- Plan an Office 365 deployment, configure the Office 365 tenant, and plan a pilot deployment
- Manage Office 365 users, groups, and licenses, and configure delegated administration
- Plan and configure client connectivity to Office 365
- Plan and configure directory synchronization between Azure AD and on-premises AD DS
- Plan and implement the deployment of Office 365 ProPlus
- Plan and manage Exchange Online recipients and permissions
- Plan and configure Exchange Online services
- Plan and implement the Skype for Business Online deployment
- Plan and configure SharePoint Online
- Plan and configure an Office 365 collaboration solution that includes Yammer Enterprise, OneDrive for Business, and Office 365 groups
- Plan and configure the integration between Office 365 and Azure RMS, and configure compliance features in Office 365
- Monitor and review Office 365 services, and troubleshoot Office 365 issues
- Plan and implement identity federation between on-premises AD DS and Azure AD

This course prepares students for the Exam 70-346: Managing Office 365 Identities and Requirements.



# PhoenixTS

## Course Outline

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### Planning and Provisioning Microsoft Office 365

- Overview of Office 365
- Provisioning an Office 365 tenant
- Planning a pilot deployment
- Lab: Provisioning Office 365

### Managing Microsoft Office 365 Users and Groups

- Managing user accounts and licenses
- Managing passwords and authentication
- Managing security groups in Office 365
- Managing Office 365 users and groups with Windows PowerShell
- Configuring administrative access
- Lab: Managing Office 365 users and passwords
- Lab: Managing Office 365 groups and administration

### Configuring Client Connectivity to Microsoft Office 365

- Planning for Office 365 clients
- Planning connectivity for Office 365 clients
- Configuring connectivity for Office 365 clients
- Lab: Configuring client connectivity to Office 365

### Planning and Configuring Directory Synchronization

- Planning and preparing for directory synchronization
- Implementing directory synchronization by using Azure AD Connect
- Managing Office 365 identities with directory synchronization
- Lab: Planning and configuring directory synchronization

### Planning and Deploying Office 2016 ProPlus

- Overview of Office 365 ProPlus
- Planning and managing user-driven Office 365 ProPlus deployments



- Planning and managing centralized deployments of Office 365 ProPlus
- Office telemetry and reporting
- Lab: Deploying Office 365 ProPlus

## Planning and managing Exchange Online recipients and permissions

- Overview of Exchange Online
- Managing Exchange Online recipients
- Planning and configuring Exchange Online permissions
- Lab: Managing Exchange Online recipients and permissions

## Planning and configuring Microsoft Exchange Online services

- Planning and configuring email flow in Office 365
- Planning and configuring email protection in Office 365
- Planning and configuring client access policies
- Migrating to Exchange Online
- Lab: Configuring message transport in Exchange Online
- Lab: Configuring email protection and client policies

## Planning and deploying Skype for Business Online

- Planning and configuring Skype for Business Online service settings
- Configuring Skype for Business Online users and client connectivity
- Planning voice integration with Skype for Business Online
- Lab: Deploying Skype for Business Online

## Planning and configuring SharePoint Online

- Configuring SharePoint Online services
- Planning and configuring SharePoint site collections
- Planning and configuring external user sharing
- Lab: Configuring SharePoint Online

## Planning and configuring a Office 365 collaboration solution

- Planning and managing Yammer Enterprise
- Planning and configuring OneDrive for Business



- Configuring Office 365 groups

## Exam Information

### Exam 70-346: Managing Office 365 Identities and Requirements

Exam Objective	Percentage of Exam
Provision Office 365	15 -20%
Plan and implement networking and security in Office 365	15 -20%
Manage cloud identities	15 -20%
Implement and Manage Identities by Using Azure AD Connect	15 -20%
Implement and manage federated identities for single sign-on (SSO)	15 -20%
Monitor and troubleshoot Office 365 availability and usage	15 -20%

### Exam 70-347: Enabling Office 365 Services

Exam Objective	Percentage of Exam
Manage clients and end-user devices	20-25%
Provision SharePoint Online site collections	20-25%
Configure Exchange Online and Skype for Business Online for end users	20-25%
Plan for Exchange Online and Skype for Business Online	20-25%
Configure and secure Office 365 services	20-25%

## MCSA - Office 365 Boot Camp FAQs

### Who should attend this training?

IT professionals who have basic IT skills and want to secure positions as SaaS administrators or Cloud Application Administrators.

### What are prerequisites for this training?

Before taking this course, you should have at least 2 years of experience administering the Windows Operating System.

**Starting at \$2,795**

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**Included in this MCSA - Office 365 Boot Camp**

- 5 days instructor-led training
- MCSA - Office 365 Boot Camp training book
- Notepad, pen and highlighter
- Variety of bagels, fruits, doughnuts and cereal available at the start of class\*
- Tea, coffee and soda available throughout the day\*
- Freshly baked cookies every afternoon\*