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PHOENIX TS

Managing Workplace Harassment

Due to Covid-19 safety restrictions PhoenixTS will temporarily be unable to provide food to our students who attend class at our Training Center; however, our Break Areas are **currently open** where students will find a constant supply of Coffee, Tea and Water. Students may bring their own lunch and snacks to eat in our breakrooms or at their seat in the classroom or eat out at one of the many nearby restaurants.

Course Overview

In this 2-day, instructor led course students will acquire the tools required to recognize harassment when it occurs. It will help them understand their rights and responsibilities and create a safe environment for all. Through this course, students will recognize that it is necessary for everyone to identify harassment and exercise anti-harassment policies. At the end of this course participants will be able to:

- Define various types of discrimination and harassment.
- Identify the different types of harassment and their signs.
- Understand the employer's responsibilities.
- Discuss how to remediate workplace harassment.
- Understand the harassment reporting processes and procedures.
- Discuss the steps that will be necessary in reporting harassment in the workplace.

Schedule

Currently, there are no public classes scheduled. Please contact a Phoenix TS Training Consultant to discuss hosting a private class at 240-667-7757.

Course Outline



Module One: Getting Started

Module Two: The Background

Module Three: Developing an Anti-Harassment Policy

Module Four: Policies in the Workplace

Module Five: Proper Procedures in the Workplace

Module Six: False Allegations

Module Seven: Other Options

Module Eight: Sexual Harassment

Module Nine: Mediation

Module Ten: Conflict Resolution

Module Eleven: The Aftermath

Module Twelve: Wrapping Up

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Starting at **\$1,495**

ATTENTION

For GSA pricing or Contractor quotes call
[240.667.7757](tel:240.667.7757)

GSA



Price Match Guarantee

We'll match any competitor's price quote. Call us at 240-667-7757.