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PHOENIX TS

# Managing Workplace Harassment

**BONUS! Cyber Phoenix Subscription Included:** All Phoenix TS students receive complimentary ninety (90) day access to the Cyber Phoenix learning platform, which hosts hundreds of expert asynchronous training courses in Cybersecurity, IT, Soft Skills, and Management and more!

## Course Overview

In this 2-day, instructor led course students will acquire the tools required to recognize harassment when it occurs. It will help them understand their rights and responsibilities and create a safe environment for all. Through this course, students will recognize that it is necessary for everyone to identify harassment and exercise anti-harassment policies. At the end of this course participants will be able to:

- Define various types of discrimination and harassment.
- Identify the different types of harassment and their signs.
- Understand the employer's responsibilities.
- Discuss how to remediate workplace harassment.
- Understand the harassment reporting processes and procedures.
- Discuss the steps that will be necessary in reporting harassment in the workplace.

## Schedule

Currently, there are no public classes scheduled. Please contact a Phoenix TS Training Consultant to discuss hosting a private class at 301-258-8200.

## Course Outline

### Module One: Getting Started

**Module Two: The Background**

**Module Three: Developing an Anti-Harassment Policy**

**Module Four: Policies in the Workplace**

**Module Five: Proper Procedures in the Workplace**

**Module Six: False Allegations**

**Module Seven: Other Options**

**Module Eight: Sexual Harassment**

**Module Nine: Mediation**

**Module Ten: Conflict Resolution**

**Module Eleven: The Aftermath**

**Module Twelve: Wrapping Up**

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Starting at **\$1,495**

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**GSA**



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