301-258-8200 | Sales@PhoenixTS.com | www.PhoenixTS.com

View Full Course Details including Latest Schedule Online

PHOENIX TS

Habit Improving Training

BONUS! Cyber Phoenix Subscription Included: All Phoenix TS students receive complimentary ninety (90) day access to the Cyber Phoenix learning platform, which hosts hundreds of expert asynchronous training courses in Cybersecurity, IT, Soft Skills, and Management and more!

Course Overview

Through a day of discussion and activities, participants will learn more about and practice the skills and concepts that will help them promote ownership in the workplace and build more accountable teams. These skills include coaching, teamwork, delegation, leadership, time management/personal productivity, communication, and several more.

At the end of this course, participants will be able to do the following:

- Understand what accountability is and what events in history have shaped our view of it
- Identify the requirements for personal and corporate accountability
- Apply the cycle of accountability and the fundamental elements required to build an accountable organization
- Describe what individuals must do to become accountable
- Build skills required for accountability, including goal setting, giving and receiving feedback, and delegation
- Pinpoint ways to build ownership in your organization
- Isolate areas for further self-improvement

Schedule

Currently, there are no public classes scheduled. Please contact a Phoenix TS Training Consultant to discuss hosting a private class at 301-258-8200.

Course Outline

Module 1: Ownership and Accountability

- Definitions
- Why the focus on ownership and accountability?
- The Era of Distrust

Module 2: Creating an Accountable Organization

- The Accountability Cycle
- Ways to Increase Accountability
- The Building Blocks of Accountability
- Accountability Starts with Me!
- Activity: Accountability Triggers!

Module 3: Setting Goals and Expectations

- Goals with SPIRIT
- Structuring Expectations

Module 4: Top Ten Ways to Create and Share Ownership

Module 5: Doing Delegation Right

- Defining Delegation
- Deciding What to Delegate
- The Five Levels
- Breaking Down the Model
- Monitoring Delegation

Module 6: Offering Feedback

- The Ingredients of Good Feedback

Module 7: A Toolbox for Managers

- Identifying Learning Opportunities

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Starting at **$1,200**

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GSA

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