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PHOENIX TS

Federal Budgeting for Non-Budgeting Personnel Training

This training is ideal for government employees dealing with the process or effects of federal budgeting. It will also provide government employees who wish to become more involved in the federal budget process with the knowledge and skills to do so.

BONUS! Cyber Phoenix Subscription Included: All Phoenix TS students receive complimentary ninety (90) day access to the Cyber Phoenix learning platform, which hosts hundreds of expert asynchronous training courses in Cybersecurity, IT, Soft Skills, and Management and more!

Course Overview

This 3-day, instructor-led course covers the following topics:

- Common budget terms and use them appropriately
- Key characteristics of object class budgets and program budgets
- Constructing an operating budget
- Valuable techniques for estimating costs
- Estimating staff salaries, travel and contract costs with confidence

Pricing

\$1,050

Schedule

Currently, there are no public classes scheduled. Please contact a Phoenix TS Training Consultant to discuss hosting a private class at 301-258-8200.

Course Objectives

After completing this course, students will understand the following Federal budget concepts:

- The President's budget submission
- Framework
- Timetable
- Budget resolution
- Budget reconciliation
- The 'Byrd Rule'
- Appropriations
- Budget execution

Course Outline

Fundamentals

- Purpose of a Federal Budget
- Need for Budget at the Operating Level
- History of Federal Budget Development
- Budget Decision Making
- Phases of Budgeting (Budget Cycle)
- Preparation and Execution of Federal Budget
- Flow of Appropriated Funds
- Sources of Program Funds
- Management Flexibility in Use of Funds
- Accounting Concepts for Budgeting
- Events in the Budget Cycle

Building the Operating Budget

- Goals and Objectives
- Object Classifications
- Determining Personnel Costs
- Types of Costs
- Financial Planning

- Justification

Course Wrap-Up

- Anti-Deficiency Act 1955
- Mid Year Reviews
- Review of Budget Concepts

Federal Budgeting for Non-Budgeting Personnel Training FAQs

Who should take this training?

This course is intended for federal personnel who would benefit from an overview of the federal budget process and the procedures for formulating, justifying and executing their organizations' budgets.

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Phoenix TS is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints re-garding registered sponsors may be submitted to the National Registry of CPE Sponsors through its web site: www.nasbaregistry.org

Starting at **\$1,050**

ATTENTION

For GSA pricing or Contractor quotes call
301-258-8200 – Option 2.

GSA



Price Match Guarantee

We'll match any competitor's price quote. Call us at 240-667-7757.

Included in this **Federal Budgeting for Non-Budgeting Personnel Training**

- 3 days instructor-led training
- Federal Budgeting for Non-Budgeting Personnel Training training book
- Notepad, pen and highlighter
- Variety of bagels, fruits, doughnuts and cereal available at the start of class*
- Tea, coffee and soda available throughout the day*
- Freshly baked cookies every afternoon*