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PHOENIX TS

Effective Management and Communication

Due to Covid-19 safety restrictions PhoenixTS will temporarily be unable to provide food to our students who attend class at our Training Center; however, our Break Areas are **currently open** where students will find a constant supply of Coffee, Tea and Water. Students may bring their own lunch and snacks to eat in our breakrooms or at their seat in the classroom or eat out at one of the many nearby restaurants.

Course Overview

Success as a manager is heavily influenced by how well your team operates and what kind of results they achieve. Is your team able to solve problems? Can they resolve conflict? Are they enthusiastic and motivated to do their best? Do they work well together? This workshop is designed for participants who want to develop their team leadership skills and unleash the talent of their individual team members.

Schedule

At the conclusion of this course, participants will be able to do the following:

- Identify different types of teams.
- Build teamwork by recognizing and tapping into the twelve characteristics of an effective team.
- Promote trust and rapport by exploring your team player style and how it impacts group dynamics.
- Recognize the key elements that move a team from involvement to empowerment and how to give these elements to your team.
- Develop strategies for dealing with team conflict and common problems.
- Understand how action planning and analysis tools can help your team perform better.

Schedule

Course Outline

Module 1: Course Overview

Module 2: Characteristics of Great Teams



PhoenixTS

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Module 3: Civilized Disagreements and Consensus

Module 4: Open Communication

Module 5: Clear Roles and Assignments

Module 6: Shared Leadership

Module 7: Team Player Types

Module 8: The Trust/Relationship Model

Module 9: Lateral and Vertical Thinking

Module 10: Creative Team Thinking

Module 11: Resolving Conflict

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Starting at **\$1,095**

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GSA



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