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**PHOENIX TS**

# Decision Making / Problem Solving / Strategic Thinking Training

**BONUS! Cyber Phoenix Subscription Included:** All Phoenix TS students receive complimentary ninety (90) day access to the Cyber Phoenix learning platform, which hosts hundreds of expert asynchronous training courses in Cybersecurity, IT, Soft Skills, and Management and more!

## Course Overview

We make decisions and solve problems continually. This training course teaches participants that the key to finding solutions is not just creativity. Participants will learn to identify options, research those options, and then put them into action. Content will include problem solving steps and tools, how to analyze information to clearly describe problems, and creating a plan for implementing the solution. This course teaches individual and team problem solving methods.

## Schedule

Currently, there are no public classes scheduled. Please contact a Phoenix TS Training Consultant to discuss hosting a private class at 301-258-8200.

## Course Objectives

- Distinguish between relevant and irrelevant information
- Define problem solving and explain different types of decisions
- Identify and explore the four types of problem solvers
- Apply a three-phase problem solving model to most decisions
- Practice six ways to approach a decision
- Explore and apply eleven basic problem solving tools and two advanced tools
- Learn to use creative thinking to solve problems and make decisions
- Demonstrate skills in elementary inductive and deductive reasoning

- Recognize and use tools to make rational decisions

## Course Outline

### Overview

### Definitions

- Defining Problem Solving and Decision Making
- Problem Identification
- Eight Essentials to Defining a Problem
- Problem Solving in Action

### Making Decisions

- What it Means
- Types of Decisions
- Facts vs. Information
- Decision-Making Traps

### Getting Real

### The Problem-Solving Model

- Model Overview
- Real Problems
- Phase One
- Phase Two
- Phase Three

### Case Study



## The Problem-Solving Toolkit

- The Basic Tools
- The Fishbone
- Degrees of Support
- Creative Thinking Methods
- Brainstorming and Brainwriting

## Aspirinia

- Decision Information
- Individual Action Steps

## Swotting Up

- SWOT Analysis
- Individual Analysis

## Making Good Group Decisions

- Working Toward the Decision
- Avoiding Fatal Mistakes

## Analyzing and Selecting Solutions

- Selecting Criteria
- Creating a Cost-Benefit Analysis

## Planning and Organizing

- Introduction
- Follow-up Analysis
- Evaluate
- Adapt, Close, and Celebrate



# PhoenixTS

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Overview of Emotional Intelligence

## History of Emotional Intelligence

## Emotional Intelligence Defined

- Definitions and Thoughts

## EI Blueprint

## Optimism

- What is Optimism?
- ABCs of Optimism
- Pessimism vs. Optimism
- Adversities

## Validating Emotions in Others

## Understanding Emotions

- The Seven Human Emotions
- Positives and Negatives
- The Emotional Map

## Setting Your Personal Vision

- Defining Your Principles
- Understanding Your Values
- Considering Your Strengths and Talents
- What's Standing in Your Way?
- Think in Terms of Relationships
- Creating Your Vision Statement



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Starting at **\$950**

## ATTENTION

For GSA pricing or Contractor quotes call  
301-258-8200 - Option 2.

# GSA



### Price Match Guarantee

We'll match any competitor's price quote. Call us at 240-667-7757.

## Included in this **Decision Making / Problem Solving / Strategic Thinking Training**

- 3 days instructor-led training
- Decision Making / Problem Solving / Strategic Thinking Training training book
- Notepad, pen and highlighter
- Variety of bagels, fruits, doughnuts and cereal available at the start of class\*
- Tea, coffee and soda available throughout the day\*
- Freshly baked cookies every afternoon\*