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## Collaborative Leadership Skills for Future Leaders Training

**Due to Covid-19 safety restrictions** PhoenixTS will temporarily be unable to provide food to our students who attend class at our Training Center; however, our Break Areas are **currently open** where students will find a constant supply of Coffee, Tea and Water. Students may bring their own lunch and snacks to eat in our breakrooms or at their seat in the classroom or eat out at one of the many nearby restaurants.

### Course Overview

While some people are born leaders, some leaders are born in the midst of adversity. Often, simple people who have never had a leadership role will stand up and take the lead when a situation they care about requires it. This course teaches participants to build the confidence it takes to take the lead. Participants will learn to make decisions and face challenges to successfully lead teams. At the conclusion of this course, participants will be able to do the following:

- Define “leadership”
- Explain and apply the Great Man Theory
- Explain and apply the Trait Theory
- Understand Transformational Leadership
- Understand the people you lead and how to adapt your leadership styles
- Explain leading by Directing
- Explain leading by Participating
- Explain leading by Delegating
- Kouzes and Posner
- Conduct a personal inventory
- Create an action plan
- Establish personal goals

### Schedule



# PhoenixTS

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## Duration

**1 Day**

## Price

**\$895**

## Course Outline

### Module 1: Getting Started

- Course objectives
- Individual objectives
- Action plans

### Module 2: The Evolution of Leadership

- Defining Leadership
- Characteristics of a Leader
- Leadership Principles
- A Brief History of Leadership
- Three Theories of Leadership

### Module 3: Situational Leadership

- Situational Leadership: Telling
- Situational Leadership: Selling
- Situational Leadership: Participating
- Situational Leadership: Delegating

### Module 4: A Personal Inventory

- An Introduction to Kouzes and Posner
- A Personal Inventory
- Creating an Action Plan

### Module 5: Modeling the Way

- Determining Your Way
- Being an Inspirational Role Model
- Influencing Others' Perspectives



## Module 6: Inspiring a Shared Vision

- Choosing Your Vision
- Communicating Your Vision
- Identifying the Benefit for Others

## Module 7: Challenging the Process

- Think Outside the Box
- Developing Your Inner Innovator
- Seeing Room for Improvement
- Lobbying for Change

## Module 8: Enabling Others to Act

- Encouraging Growth in Others
- Creating Mutual Respect
- The Importance of Trust

## Module 9: Encouraging the Heart

- Sharing Rewards
- Celebrating Accomplishments
- Making Celebration Part of Your Culture
- Module 10: Basic Influencing Skills
- The Art of Persuasion
- The Principles of Influence
- Creating an Impact

## Module 11: Setting Goals

- Setting SMART Goals
- Creating a Long-Term Plan
- Creating a Support System

## Module 12: Wrapping Up

- Words from the Wise

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Starting at **\$895**

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