301-258-8200 | Sales@PhoenixTS.com | www.PhoenixTS.com

MICROSOFT

Microsoft 365 Certified: Teams Administrator

Validate your technical skills and grow your career.

This certification demonstrates that the recipient is proficient in configuration, deployment and management of Office 365 workloads for Microsoft Teams that focus on efficient and effective teamwork with great communication in your organization.

Why Take The Microsoft 365 Certified: Teams Administrator MS-700 Exam?

Show your organization that you can effectively manage teams, while specializing in the Microsoft Office 365 platform.

Increase My Salary:

- The average salary for someone who holds a Microsoft Certified: Teams Administrator Associate certification is around $63,000 / year.

Be Part Of The Team:

- Plan, execute, and manage teams through chat, apps, channels, meetings, audio conferences, live events and calls.
- Work with telephony engineers to assimilate advanced voice features into Microsoft Teams.

Abilities Validated By The Certification:

- Plan and Configure a Microsoft Teams Environment
- Manage Chat, Calling, and Meetings
- Manage Teams and App Policies

10420 Little Patuxent Parkway Suite 500 Columbia, MD 21044

Recommended Knowledge & Experience:

- While it's not required, it is recommended that the candidate already has their Microsoft 365 Fundamentals Certification before taking the exam
- Must be able to plan, deploy and manage Teams: chat, apps channels, meetings, audio conferences, live events and calls.

Exam Topics & Scoring:

Exam MS-700: Managing Microsoft Teams

PLAN AND CONFIGURE A MICROSOFT TEAMS ENVIRONMENT (45-50%)

Upgrade from Skype for Business to Microsoft Teams

- choose an appropriate upgrade path and coexistence mode to meet specific requirements
- plan and troubleshoot meeting migration
- configure Microsoft Teams upgrade notification and meeting app choices
- configure coexistence mode for the organization and per-user

Plan and configure network settings for Microsoft Teams

- plan for successful network deployment by using Network Planner
- calculate network bandwidth capacity for Microsoft Teams voice, video, meetings and Live Events
- assess network readiness by using the Network Testing Companion
- configure network ports and protocols used by Microsoft Teams client application
- configure media optimizations by using QoS

Implement governance and lifecycle management for Microsoft Teams

- create team templates
- set up policies for Office 365 Groups creation
- configure Office 365 Groups for Microsoft Teams classifications, expiration policy, and naming policy
- archive, restore, and delete a team

Configure and manage guest access

- configure guest users for Microsoft Teams
- configure guest permissions for a team
- configure meeting, messaging, and calling options for guests
- remove guests
- manage Azure AD access review for guests
- configure guest access from Azure AD portal

Manage security and compliance

- assign Microsoft Teams Admin roles
- create and manage compliance features, including retention and sensitivity policies
- create security and compliance alerts for Microsoft Teams
- create an information barrier policy
- interpret security reports for Microsoft Teams

Deploy and manage Microsoft Teams endpoints

- deploy Microsoft Teams clients to devices, including Windows, VDI (Virtual Desktop), MacOS, and mobile devices
- manage configuration profiles
- manage device settings and firmware
- configure Microsoft Teams Rooms

Monitor and analyze service usage

- interpret Microsoft Teams usage reports
- interpret Microsoft 365 usage reports
- optimize call quality by using Call Analytics
- analyze organization-wide call quality by using Call Quality Dashboard
- use Power BI to identify call quality issues

MANAGE CHAT, CALLING, AND MEETINGS (30-35%)

Manage chat and collaboration experiences

- configure messaging policies
- manage external access
- manage channels for a team
- manage private channel creation policies
- manage email integration
- configure external access for SharePoint and OneDrive for Business
- manage cloud file storage options for collaboration

MANAGE TEAMS AND APP POLICIES (20-25%)

Manage a team

- create a team
- upgrade an existing resource to a team
- manage privacy levels for a team
- manage org-wide teams Manage membership in a team
- manage users in a team
- configure dynamic membership

- manage access review for team members Implement policies for Microsoft Teams apps
- create and manage app permission policies
- create and manage app setup policies

Prepare for your exam:

The best way to prepare is with first-hand experience. Taking advantage of the opportunities that Phoenix TS provides will assist you with gathering all the knowledge and skills you'll need for certification.

Phoenix TS Microsoft 365 Certified: Teams Administrator – Learning Pathways

- **Microsoft 365 Certified: Teams Administrator Associate**

  Lead your team with clarity, efficiency, and adaptability as we teach you the tricks of the trade with Microsoft Teams.

  Click To Read More

1 –

https://www.globalknowledge.com/us-en/resources/resource-library/articles/top-paying-certifications/?utm_source=Sales-Enablement&utm_medium=White-Paper&utm_campaign=&utm_content=Top-Paying-Certs



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Exam Details

- Multiple choice, multiple answers
- Testing in person or online proctored exam
- 130 Min to take the test
- $150 test fee
- Available in English, Japanese, Korean, and Simplified Chinese

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